

Alain Locke 2022-2023 Health and Safety Plan

updated 8/2/2022

General Information

The Centers for Disease Control and Prevention (CDC) and Illinois Department of Public Health's (IDPH) guidance for schools recognizes the fundamental importance of in-person learning for the wellbeing of students, families, and communities. Therefore, Alain Locke and all Chicago Public Schools will prioritize in-person learning for all students while layering the public health requirements recommended for schools.

Alain Locke follows the guidance from the Centers for Disease Control and Prevention (CDC) as well as the state and local health departments for best practices and procedures to protect everyone's health while at school. If you have any questions, please reach out to Nurse Jackson at sjackson@alainlocke.org or call 773-265-7253.

Operations | School Protocols

Mask-Optional Policy

When the City of Chicago is considered in "low transmission" according to the Chicago Department of Public Health, CPS schools follow a mask-optional policy, which gives individuals the choice of whether to wear a mask at school, on school property, or on school buses. There are several exceptions when individuals may be required to wear a mask. For more details on the policy, view the guidance below:

https://drive.google.com/file/d/1iHJb8ZRAs_yVGNd2UuJTbaF6ANoAUdp/view

Many students and staff will continue masking because they feel it is what's best for them and their families at this time. We will encourage those who want to continue wearing masks while in the

Alain Locke Health & Safety Plan

	<p>building. We will also support those members of our school community who choose not to wear a mask. We will respect everyone's personal choice.</p>
<p>What are some of the health protocols that are in place in the school building?</p>	<p>Anyone in the school building will be expected to comply with the comprehensive health and safety protocols developed in coordination with the Chicago Department of Public Health, including:</p> <ul style="list-style-type: none">• Daily Screenings: Temperature checks are required for students and visitors to enter the school building.• Testing: To help prevent the spread of COVID-19, the school will assist with referral of any student or staff member who is symptomatic or a close contact* of someone who tested positive to a COVID-19 test.• Contact Tracing: To help reduce the transmission of COVID-19, Alain Locke will continue to have a full-time nurse onsite to support the intake of cases and provide proper notification as well as ensure that all recommended health and safety guidelines are being followed. Alain Locke will work in coordination with CPS and the Chicago Department of Public Health to ensure that those identified as close contacts have rapid contact tracing and are connected to city resources such as monitoring and testing.• Custodians: To ensure comprehensive cleaning protocols are completed every day, Alain Locke will have a total of 4 custodians on premise.• Sanitizer and Soap: Students and staff will have access to hand sanitizing stations in each classroom and in the hallways. Students and staff will have access to bathrooms with soap and paper towels. Air hand dryers will not be used.• Disinfectant Wipes: Staff and students will have access to disinfectant wipes for classrooms, offices, and other high-touch areas.• Air Filtration: Alain Locke purchased standalone air purifiers (PURASHIELD 500) for each classroom and public area which remove 99.9% of Aerosols Carrying Viruses including H1N1.• Hospital-Grade Disinfectant Sprayers: Alain Locke has hospital-grade mister spray units that will evenly apply EPA-approved disinfectant for maximum disinfection.

	<p><i>*A “close contact” is any individual within 6 feet of an infected person for at least 15 cumulative minutes within 24 hours starting from 2 days before illness onset (or, for asymptomatic individuals, 2 days prior to positive specimen collection)</i></p>
--	--

COVID-19 Health Screening Measures

<p>What are the possible symptoms for COVID-19?</p>	<p>If your child is sick or generally not feeling well, please be sure to keep your child at home. Then contact Nurse Jackson at sjackson@alainlocke.org or call 773-265-7253 as soon as possible. You can also call the main office at 773-265-7232.</p> <div style="background-color: #e0f2f1; padding: 10px; margin: 10px 0;"> <p>COVID-19 Symptoms</p> <ul style="list-style-type: none"> • Fever 100.4 or higher; chills • Cough • Shortness of breath • Difficulty breathing • Sore throat • New loss of taste or smell • New muscle or body aches • Nausea, vomiting, diarrhea • Headache • Runny nose or Congestion • Fatigue </div> <p>Students exhibiting one or more COVID-like symptoms are considered suspect cases and should be immediately isolated and evaluated. Evaluation of each symptomatic student/staff is required to determine if this symptom is new or if it is part of an existing condition for this student/staff.</p>
---	--

Alain Locke Health & Safety Plan

	<p>All students sent home with COVID-like symptoms should be diagnostically tested. Students will remain home from school until they receive the test results. Students who are confirmed or probable cases of COVID-19 must complete “return to school” criteria, which requires the following: (1) completion of at least 5 calendar days of isolation from the date of first symptom onset; (2) be fever-free for 24 hours without use of fever-reducing medication and (3) experience overall symptom improvement before returning to school. Individuals who have been cleared for release from isolation may return to school even if other household members are in isolation or quarantine in the home.</p>
<p>What do I do if my child has tested positive for COVID-19?</p>	<p>Students who have tested positive for COVID-19 must inform the school nurse at sjackson@alainlocke.org or 773-265-7253 as soon as possible for next steps. If unable to reach Nurse Jackson, please call the main office at 773-265-7232.</p> <p>Individuals who have tested positive for COVID-19 or who are suspected of having COVID-19 infection should seek medical attention, self-isolate, and follow the Center for Disease Control and Prevention (CDC) quarantine guidelines. Individuals who have had “close contact” with an individual who has tested positive for COVID-19 or is suspected of having COVID-19 infection will isolate at home and monitor for symptoms.</p> <p>While every case is unique, the school nurse will conduct interviews with the person who tested positive to determine any close contacts. Only those who come into direct close contact and are not fully vaccinated with the original case will have to quarantine and have their symptoms closely monitored. If a close contact develops symptoms, only then would members of the household be asked to stay at home for the quarantine period.</p> <p>Students returning from illness related to COVID-19 should call to check in with the full-time school nurse or building administrator (if school nurse is unavailable) following quarantine. The school will follow the most up to date COVID-19 quarantine recommendations, considerations, and guidelines to prevent transmission.</p>

Alain Locke Health & Safety Plan

	<p>Students who return to school after the 5-day isolation period must wear a mask at all times on Days 6 through 10, including when outdoors, except when they are eating or drinking. When masks must be removed for eating and drinking, students will remain 6 feet apart from others whenever possible on days 6 through 10.</p>
<p>What if my child is identified as a “close contact”?</p>	<p>A “close contact” is any individual within 6 feet of an infected person for at least 15 cumulative minutes within 24 hours starting from 2 days before illness onset (or, for asymptomatic individuals, 2 days prior to positive specimen collection).</p> <p>If a student has been identified as a close contact, the parent/guardian will be notified by the school nurse.</p> <ul style="list-style-type: none">• If the student identified as a close contact is up to date on COVID-19 vaccinations and shows no symptoms of COVID-19, then the student does not have to quarantine. The student will be required to mask for 10 days and test on day 5 after exposure.• If the student identified as a close contact is not fully vaccinated, a parent/guardian can choose to either have the student complete a 5-day quarantine <u>OR</u> choose to opt in for “test to stay” which will consist of using rapid COVID-19 tests. As part of “test to stay,” the student will complete COVID-19 testing <u>at least</u> twice within a 7-day period of being exposed to a positive case at the school. Students who are close contacts are permitted to remain in the school building if the test results are negative, they have no symptoms and they wear their masks consistently for 10 days.

Alain Locke Health & Safety Plan

<p>What are the school’s procedures for providing instruction to students who test positive for COVID-19 and must quarantine?</p>	<p>Any individual who tests positive for COVID-19 or who shows any signs or symptoms of COVID-19 must stay home.</p> <p>Any student who must quarantine and not attend school in-person (due to testing positive for COVID-19) will be provided with a school laptop and participate in virtual learning until the student is able to return to in-person learning.</p>
<p>What if my child is fully vaccinated?</p>	<p>If your child is fully vaccinated, please be sure to submit the information (copy of the card) to Alain Locke so we can enter the dates into our student information system. Students who are fully vaccinated will not have to quarantine if he or she has been identified as a close contact and is not exhibiting any COVID-19 symptoms.</p> <p><i>*A “close contact” is any individual within 6 feet of an infected person for at least 15 cumulative minutes within 24 hours starting from 2 days before illness onset (or, for asymptomatic individuals, 2 days prior to positive specimen collection)</i></p>

<h2 style="text-align: center; background-color: #6a3d9a; color: white; padding: 5px;">Healthy Hygiene</h2>	
<p>What is the process for students, staff, and visitors to wash hands throughout the day?</p>	<p>It will be required that hand hygiene be performed upon arrival or departure from school. Students, staff, and visitors will utilize hand sanitizer stations upon entry and exit of the building. Students and staff will have breaks throughout the day to wash hands with soap and water. For example, after blowing one’s nose, coughing, or sneezing; following restroom use; before food preparation or before and after eating; after contact with a person who is sick; and upon return from physical education outside.</p>
<p>Where will hand sanitizer stations be placed throughout the building when</p>	<p>Alain Locke will determine any “hot spots” where germ transmission may easily occur and ensure hand sanitation/hand washing supplies are readily available in the hallways and classrooms.</p>

Alain Locke Health & Safety Plan

<p>soap and water may not be readily available?</p>	
<p>Where will hand washing signage be displayed in all classrooms, hallways, and common areas to help remind students, teacher, and staff about required safety precautions?</p>	<p>Alain Locke will follow the CDC recommendation of posting signs and messages in highly visible locations that reinforce safety precautions and promote everyday protective measures (e.g., proper handwashing). We will focus on the distribution of information and regular communication about the actions our school community can take to stop the spread. This includes posting signs in highly visible locations (e.g., school entrances, staff areas, and restrooms) that promote everyday protective measures, and providing instruction related to properly washing hands and properly wearing a cloth face covering if required.</p>

<h2 style="text-align: center; background-color: #6a3d9a; color: white; padding: 5px;">Cleaning Protocols</h2>	
<p>What is the process for cleaning, sanitizing, and disinfecting frequently touched surfaces daily (entrances, employee break rooms, common areas, door handles, sink handles, drinking fountains) using products that meet EPA’s criteria for use against SARS-CoV-2, diluted household bleach solutions prepared according to the manufacturer’s label for disinfection, or alcohol solutions with at least 70% alcohol and are appropriate for the surface?</p>	<p>Alain Locke developed a schedule for increased routine cleaning and disinfecting with one maintenance person responsible for each floor of the building throughout the school day. Frequently touched surfaces such as light switches, doors, benches, bathrooms will undergo cleaning throughout the day.</p> <p>Student desks will be wiped down with either an EPA-approved disinfectant or diluted bleach solution frequently throughout the day. Bathrooms will be cleaned and disinfected daily between classroom use. Alain Locke has hospital-grade mister spray units that will evenly apply EPA-approved disinfectant for maximum disinfection. This will be done primarily by our custodial teams but will also be an “all-staff” effort as well.</p>

Alain Locke Health & Safety Plan

<p>What is the school schedule for increased routine cleaning and disinfecting?</p>	<p>Alain Locke has developed a schedule for increased routine cleaning and disinfecting with one maintenance person responsible for each floor of the building throughout the school day. Each custodian has been provided with cleaning protocols and a schedule of what needs to be cleaned and disinfected throughout the day.</p> <p>Cleaning throughout the day is also an “all-staff” effort. Classroom staff are responsible for ensuring that classroom materials are cleaned between student use. Each classroom will be provided with disinfectant wipes so that students and staff can clean high-touch areas throughout the day and at the end of the day.</p>
<p>How will the school continue to ensure ventilation through open windows and air filtration systems?</p>	<p>Alain Locke purchased standalone air purifiers (PURASHIELD 500) for each classroom and shared areas including hallways and bathrooms. These air purifiers remove 99.9% of Aerosols Carrying Viruses including H1N1. This product is ideal for use in educational institutions, hospitals, medical facilities, senior living facilities, etc.</p>  <p>All classroom windows can open to allow for fresh air.</p>

Alain Locke Health & Safety Plan

Care Room	
Has the school identified a separate room or area to isolate anyone who exhibits COVID-like symptoms?	Alain Locke will continue to have a dedicated onsite care room (quarantine area) for any students displaying symptoms related to COVID-19 to isolate those students from others. The care room will be monitored by the school nurse to care for students who become ill at school or have COVID symptoms.
What is the process of tracking care room attendance?	The full-time school nurse managing the care room will keep track of students assigned there through an online spreadsheet. Information included will be student full name, parent contact information, health screening results, time picked up and date when can return from quarantine.
What is the process of recording the reasons a student has been sent to the care room? Where will this information be tracked?	Information will be tracked through an online spreadsheet found on the school's Google Drive. Reasons for student being sent to the care room will be added on the spreadsheet. The school nurse managing the care room will ensure that the spreadsheet is filled in appropriately with all the required information.
What type of PPE equipment will be required in the care room?	Students who become ill with symptoms of COVID-19 will be placed in an identified quarantine area with a surgical mask in place until they can be picked up.
What is the process of maintaining social distance during the care room?	Students will be seated at least six feet apart in all space in the care room. All desks in the care room face the same direction toward the front of the room (rather than having them face each other).
What is the process of providing lunch/water to students in the care room? The student may remove their mask during the meal.	Meals will be delivered to student(s) in the care room at breakfast or lunch time. Student will be provided access to single use bottled water.

Alain Locke Health & Safety Plan

<p>What is the process of ensuring the care room is deep cleaned and cleaned daily?</p>	<p>More frequent cleaning and disinfection is necessary to reduce exposure. Maintenance staff will follow a schedule for increased routine cleaning and disinfecting in the care room. Frequently touched surfaces such as light switches, doors, benches, bathrooms shall undergo cleaning throughout the day. Student desks shall be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period. Bathrooms shall be cleaned and disinfected daily and between use as much as possible.</p>
<p>What is the process of transitioning students from the care room to a designated family waiting area (indoors or outdoors)?</p>	<p>Student will be escorted to parent or guardian when they arrive, preferably outside if feasible. Symptomatic students sent home from school must be kept home until they have tested negative or have completely recovered according to CDC guidelines.</p>

For communication purposes, please ensure Alain Locke has your up-to-date emergency contact information. For the most reliable information about COVID-19, please visit chicago.gov/coronavirus or cdc.gov/coronavirus.

If you have any questions or concerns about Alain Locke’s Health and Safety Plan, please contact Nurse Jackson at 773-265-7253 or sjackson@alainlocke.org.